

MAR 27 2015

Field Trip Authorization Form

Name of Group/Team: High School VEX Robotics Team

Faculty/Staff member Making Request: Evan Thayer

Date(s) of Proposed Trip: April 15-18 2015 # of School Days: 1.5 # Nights Away: 4

Destination: Louisville, Kentucky Distance (one-way): 1100 miles

Purpose/Benefit of Trip: VEX World Championship

Transportation Arrangements: airline - arranged by families

Students: 3 # Chaperones: 0 School Staff: 0 Parents/Other: 4

Parent
Parent
Parent
Coach

Arrangements for Mixed Gender Supervision:

Cost Per Student: 2 boys in one room, girl w/ family member in another room
\$2000

Description of any Fundraising: GofundMe and industry/business solicitation

Do all members of the group/team have an opportunity to participate? Yes No

If "no," describe circumstances:

For overnight trips

All parent/other chaperones have attended volunteer training: Yes No

75% (3 of the 4) have training. Remaining parent will have ad hoc training before trip.

Date and time of pre-trip chaperone meeting:

on-going about every other week

For out-of-country trips

Travel and cancellation insurance arrangements (attach copy of contract with insurance and cancellation provisions highlighted):

Approvals:	
Principal or Athletic Administrator: <u>[Signature]</u>	Date: <u>3-26-15</u>
Superintendent: _____	Date: _____
School Board: _____	Date: _____
<p><i>Authorization Authority:</i> Principal/AA: in-state day trips; Superintendent: out-of-state trips w/n 125 miles, in-state trips requiring one-night stay; School Board: out-of-state trips beyond 125 miles, trips requiring 2 or more overnights; trips costing \$500 or more per student</p>	